

October 28, 2019

Board minutes (Barry Verrill scribe)

Roll call:

Present: Rick Winsman, Rich Coleman, Alice Dietz, Marlene Johanson, Bill Marcum

Excused: Bob Von Roch (ill), James Johnston (vacation)

Seats 1, 2. Vacant (need picture for Bob Von Roch

Financial report presented by Marlene Johanson. Short Discussion on employee salary account (well under budget). Moved by Bill Marcum, Seconded Rich Coleman, Approved.

Old Business:

Barry has sent P&P and Bylaw changes to lawyer Nicole Tideman for legal scrutiny

Carson Christian, Booth Davis has completed his on location 2019 audit work. Report should be presented at November KLTV Board meeting.

Barry brought the Board up to speed on two employee concerns. Kathy Scalesse would like to resign. Gary Chapin has. An applicant has already been selected to replace Kathy. A new posting will go out for the truck position. A short discussion on the compensation for the truck position. It was decided that falls under Barry's duties to decide.

Barry and Marlene announced that they will meet in early November to begin 2020 budget preparations. The believe two minutes will be required to finalize the documents for presentation at the November meeting.

Barry/Marlene announced the closing of the CD at Columbia Bank and transfer to Money Market Account at Twin City Bank. Brian Magnuson needs to be removed from the signer list with Rick and Marlene to be added. This also holds true for Heritage Bank. The three will get together and handle this.

New Business:

Marlene/Barry and Rick will go to Twin City to present documents/signatures to open the new Money Market account. This should be completed early November. A copy of minutes accepting Brian's resignation form KLTV board of directors must also be presented.

Barry stated that he hadn't heard anything from the city of Longview that would allow anything but an annual audit. After short discussion, it was decided to leave things as they are.

Barry informed the board of two un-budgeted large amounts. The Serve-pro and back flow inspection. The back flow is an annual event and should be included in annual budget. The Serve Pro is a onetime event (hopefully).

Alice will check her schedule for July 7-11, 2020 so she can accompany Barry and Mecheal to the annual national ACM conference in Chicago.

After a short discussion, the November Board meeting will remain November 25<sup>th</sup> and the Staff/Board luncheon will be held December 23<sup>rd</sup> instead of a regular December Board meeting. Barry will set up location and time.

No Comments from the Public/Audience members.

Rick adjourned the meeting at 2:55pm. Next meeting November 25<sup>th</sup>.

Minutes by Barry Verrill in the absence of Bob Von Roch